

THE WESTPORT AREA BUSINESS ASSOCIATION

November 15, 2016

MINUTES

Annual Meeting

ATTENDANCE: Sandra Billieu, Mike Gasper, Terry Green, Teresa Watkins, Diana Wildman, Dana Witkemper

ABSENT: Lizette Bell, Greg Watkins, Teri McGrath

MEMBERS & GUESTS: Joyce Brindley, Ruth Diekhoff, Bryan Gatewood, Mike Bartlett

The meeting was called to order by Diana Wildman, President. She shared cards and donations that were given to the Business Association in memory of Dave Stults.

Dana read the minutes from the Meeting on September 20, 2016. The day of the Santa Village was corrected from Sunday to Saturday. Bryan moved to accept the Secretary's as amended and Mike seconded. The minutes from the Annual meeting on October 18, 2016. Sandra moved to accept the report and Joyce seconded. Minutes approved as read.

Teresa presented the Treasurer's report including the current balance and accounts receivable. Sandra moved to accept the Treasurer Report and Joyce seconded. Report is ready for audit.

New Membership: Terry did not have any new membership to report at this time. It was suggested that he check with Lila Holcomb about joining.

Public Relations: Sandra gave updates on the Santa Village. We need to purchase 2 additional decorations for the light pole. Sandra presented a couple of options. Mike made a motion to purchase 2 trees with star on top thru Display Sales for \$389 each. Ruth seconded. Motion Carried. Sandra will get them ordered. Terry and Greg will discuss the handing the decorations on the poles and will contact Thompson's to see when they are available. Bryan Gatewood donated 2 strands of snowflake lights for the covered bridge. It was decided to purchase an additional 10 strands to use this year. Terry placed the order thru Walmart and Teresa will pick them up. The committee decided to sell mugs this year at our booth. The mug has a picture of the bridge on it and can easily be sold at Christmas or at the Covered Bridge Festival next year if we have some left. We still need someone to help climb and hang lights in the bridge this year. Joyce is checking with a family member to see if they will help. Sandra will be at WTRE on Monday the 21st to share the details on air. The newspaper has also been notified. Jay Johnson will be the Santa for the tree lighting but isn't sure how many Saturdays he will be available due to his new job. Sandra will ask Glenn Black to be the pastor at this year's tree lighting. The next village meeting will be November 16th at 6pm at Sandra's house.

The Town crier goes to the publisher tomorrow.

New Business: Mike reported that Paul Hornberger, pastor of the Wesleyan church, is looking for office space in Westport for the Red Cross.

Old Business:

Diana shared a report from Amy at DCMH regarding the health fair. There were 345 lunches served and 170 flu shots given. There were only 7 donors for the Blood Mobile but the location where they parked may have been a factor. Next year the spots near the building need to be blocked off so the blood mobile can be parked up front instead of down past the ball field. Terry moved to pay \$200 toward the lunch cost. Joyce seconded. Motion carried. We need to secure the lunch pricing and our contribution next year before the event. Suggestions for next year: 1) have one person from the association chair the event and coordinate with the hospital, 2) set up tables and chairs the evening before so that more people can help, 3) clarify if businesses that want space can promote/sale their products.

Terry Green presented his resignation from the Membership committee and also from the Board. He is no longer living in area defined by the by-laws and doesn't feel he can continue to make the commitment to the organization. Lizette Bell also resigned prior to this meeting. The Nominating committee asked Bryan Gatewood to take her place and he agreed. They will work on a replacement for Terry.

Mike shared that Reverend Skaggs is retiring and November 20th will be his last Sunday at the Westport Baptist church. There is a reception following the morning service at the community building for anyone wanting to attend.

The books need to be audited for 2016. Sandra volunteered to audit and Diana agreed to help. Teresa has the files ready for them.

There will not be a regular meeting in December. The Board members for 2017 will meet in December. A date and time will be emailed to them.

Mike moved to adjourn and Terry seconded. Motion carried.
Signed: Dana Witkemper